

The West Carrollton City School District Board of Education, 430 East Pease Avenue, West Carrollton, Ohio, met on December 5, 2018, in regular session at the Community Room of the Dickinson T. Guiler Auditorium, West Carrollton High School, 5833 Student Street, West Carrollton, Ohio 45449. Mr. Don Henry, President, called the meeting to order at 6:00 p.m. By call of roll, the following members were present: Mr. Joe Cox, Mr. Don Henry, Mr. Jon Lewallen, Mrs. Leslie Miller, and Mr. Tom Wolf. Also in attendance were: Dr. Andrea Townsend, Superintendent; Mr. Devon Berry, Director of Human Resources; Mr. Jack Haag, Business Manager; and Mr. Ryan Stone, Treasurer. Mrs. Melissa Theis, Assistant Superintendent, was absent.

Following the pledge of allegiance, Mr. Henry introduced the Board members and administrative staff.

It was moved by Mrs. Miller, seconded by Mr. Wolf, the West Carrollton Board of Education adopt the agenda for the December 5, 2018, meeting as presented.

2018-224                      On call of roll, motion carried. Mr. Cox, Aye; Mr. Henry, Aye;  
Mr. Lewallen, Aye; Mrs. Miller, Aye; Mr. Wolf, Aye. 5 Ayes.

It was moved by Mr. Cox, seconded by Mr. Lewallen, the West Carrollton Board of Education approve, as submitted, the minutes of the regular meeting held on November 14, 2018.

2018-225                      On call of roll, motion carried. Mr. Henry, Aye; Mr. Lewallen, Aye;  
Mrs. Miller, Aye; Mr. Wolf, Aye; Mr. Cox, Aye. 5 Ayes.

Mr. Henry welcomed public participation on agenda items.  
*There were no comments.*

Communication Update – Communication Assistant Janine Corbett

Presentations:

- a) *Pirate Pride Awards – Donna Campbell and Tina Pett*
- b) *Points of Pride – Achievement by Korinne Toadvine (Principal-Harold Schnell Elementary) and Janet Schieman (Principal-Shade ECC)*

Discussion

The following topics were discussed by the Board of Education. The public was invited to observe this discussion. Generally, the Board will take no formal action on discussion topics; however, in this instance where the Board may choose to act, such notice was given during the introduction of the discussion topics.

*Review of Proposed Policies of the West Carrollton Board of Education  
(Policy Nos. 0131, 0141.2, 0164, 0165.1, 0165.2, 0165.3, 0166, 0168, 0169.1, 1240.01, 1422, 1541, 1662, 2111, 2260, 2261, 2261.01, 2261.03, 2700, 3122, 3140, 3362, 4122, 4140, 4162, 4362, 5517, 5610, 5610.02, 5610.03, 5611, 8141)*

*(Policy Nos. 1623, 2260.01, 3123, 4123 – these are considered technical changes, revising the Compliance Officer information again)*

It was moved by Mr. Wolf, seconded by Mrs. Miller, the West Carrollton Board of Education approve the following personnel items:

- a) Conditionally employ the following substitute teacher/speech language pathologist/school nurse/home instructor/principal for the 2018-2019 school year, pending approval by the Bureau of Criminal Identification & Investigation and U.S. Health Works Drug Screening as required by Ohio Revised Code 3319.291 and the policies of the West Carrollton City School District:

Oswalt, Stewart

- b) Grant a leave of absence to the following individuals in accordance with the provisions of the Family and Medical Leave Act:

Michael Neal, Teacher, Senior High School – beginning January 15, 2019, through January 29, 2019

Courtney Sites, Teacher, C.F. Holliday Elementary School – beginning November 26, 2018, through February 1, 2019

Melissa Theis, Assistant Superintendent, Central Office – beginning November 6, 2018, through November 13, 2018

2018-226

On call of roll, motion carried. Mr. Lewallen, Aye; Mrs. Miller, Aye;  
Mr. Wolf, Aye; Mr. Cox, Aye; Mr. Henry, Aye. 5 Ayes.

It was moved by Mr. Lewallen, seconded by Mr. Cox, the West Carrollton Board of Education approve the following personnel items:

- a) Grant a supplemental contract to the following individuals for the 2018-2019 school year:

Lonzy Seth Addison – Basketball: Reserve Girls Coach – Step 3, \$4,354.00  
Aaron Perry – Basketball: 8th Grade Boys Coach – Step 3, \$2,949.00  
Joshua Collier – Wrestling: 7th & 8th Grade Coach – Step 1, \$2,309.00  
Travis Hogue – Basketball: 7th Grade Boys Coach – Step 1, \$2,705.00  
Michael Patton – Basketball: Girls Varsity Head Coach – Step 1, \$6,598.00  
Stewart Oswald – Wrestling: Varsity Assistant Coach (50%) – Step 1, \$1,518.00  
Jon Quackenbush – Swimming: Varsity Coach – Step 2, \$2,111.00  
Kenya Smith – Basketball: Girls Varsity Assistant Coach – Step 3, \$4,354.00  
Nina Weber – Swimming: Reserve Coach – Step 1, \$1,716.00  
Chris White – Basketball: 8th Grade Girls Coach – Step 1, \$2,771.00  
Jeric Wisecup – Wrestling: 7th & 8th Assistant Coach – Step 5, \$1,638.00

- b) Approve the following individuals as an Athletic Event Worker for the 2018-2019 school year:

Calvin Cummings	Garland Andy Combs
Greg Hauk	Nancy Humerick
Mary Lengefeld	Mary Jo Phillips
Diora Randolph	Patrick Schweickart

2018-227

On call of roll, motion carried. Mrs. Miller, Abstain; Mr. Wolf, Aye;  
Mr. Cox, Aye; Mr. Henry, Aye; Mr. Lewallen, Aye. 4 Ayes, 1 Abstention.

It was moved by Mrs. Miller, seconded by Mr. Wolf, the West Carrollton Board of Education approve the following personnel items:

- a) Accept the ratification of the resignation of the following individuals:

Monica Duncan, School Health Associate – effective November 27, 2018  
Laura Pequignot, EMIS Coordinator – effective December 25, 2018

- b) Accept the resignation of the following individual:

Angela Hall, Substitute – effective November 28, 2018

- c) Employ the following individuals, pending approval by the Bureau of Criminal Identification & Investigation and U.S. Health Works Drug Screening as required by Ohio Revised Code 3319.291 and the policies of the West Carrollton City School District:

Monica Duncan, Substitute School Health Associate – effective November 28, 2018  
Lily Martin, Substitute Bus Aide – effective December 5, 2018  
Kimberly Mitchell, School Health Associate, Step 0 - effective December 10, 2018  
Stephanie Page, Substitute Bus Driver – effective December 5, 2018  
Cynthia Prather – Substitute Food Service – effective November 26, 2018  
Ciara Shmidt – Substitute Bus Driver – effective December 5, 2018

Kimberly Harvey, EMIS Coordinator, Level B, Step 16, effective January 7, 2019

- d) Grant a leave of absence to the following individual in accordance with the provisions of the Family and Medical Leave Act:

Steve Coldiron – beginning November 27, 2018, through January 14, 2019

2018-228

On call of roll, motion carried. Mr. Wolf, Aye; Mr. Cox, Aye;  
Mr. Henry, Aye; Mr. Lewallen, Aye; Mrs. Miller, Aye. 5 Ayes.

It was moved by Mr. Lewallen, seconded by Mr. Cox, the West Carrollton Board of Education contract with Senior Assistants, Inc., to transport students to and from the Warren County Learning Center, 513 Park Avenue, Franklin, Ohio, 45005, for the 2018-2019 school year, as presented.

2018-229

On call of roll, motion carried. Mr. Cox, Aye; Mr. Henry, Aye;  
Mr. Lewallen, Aye; Mrs. Miller, Aye; Mr. Wolf, Aye. 5 Ayes.

It was moved by Mrs. Miller, seconded by Mr. Lewallen, the West Carrollton Board of Education adopt, as presented, the Proposed Policies of the West Carrollton Board of Education (*Policy Nos. 0131, 0141.2, 0164, 0165.1, 0165.2, 0165.3, 0166, 0168, 0169.1, 1240.01, 1422, 1541, 1623, 1662, 2111, 2260, 2260.01, 2261, 2261.01, 2261.03, 2700, 3122, 3123, 3140, 3362, 4122, 4123, 4140, 4162, 4362, 5517, 5610, 5610.02, 5610.03, 5611, 8141*).

2018-230

On call of roll, motion carried. Mr. Henry, Aye; Mr. Lewallen, Aye;  
Mrs. Miller, Aye; Mr. Wolf, Aye; Mr. Cox, Aye. 5 Ayes.

It was moved by Mr. Cox, seconded by Mr. Lewallen, the West Carrollton Board of Education approve the following resolution:

#### 403(b) PLAN DOCUMENT AMENDMENT AND RESTATEMENT RESOLUTION

WHEREAS, West Carrollton City School District has established a retirement plan under Section 403(b) of the Internal Revenue Code of 1986, as amended (the "Code");

WHEREAS, the Internal Revenue Service issued final regulations under Section 403(b) of the Code that would, in relevant part, require the School to adopt a written plan to ensure compliance with Section 403(b) of the Code and the regulations thereunder;

WHEREAS, the School previously adopted the West Carrollton City School District 403(b) Plan Document - ING 403(b) Plan for a Public School (the "Plan"), a tax deferred annuity plan intended to meet the requirements of Section 403(b) of the Internal Revenue Code of 1986, as amended, the regulations thereunder, and the requirements of applicable state and/or local law effective on January 1, 2009;

WHEREAS, the School desires to adopt an IRS pre-approved 403(b) plan document in accordance with IRS Rev. Proc. 2013-22;

WHEREAS, the School desires to amend and restate the Plan to the Voya Retirement Insurance and Annuity Company 403(b) Volume Submitter Plan, an IRS pre-approved 403(b) plan document;

WHEREAS, the Board of the School (the "Board") authorizes and ratifies Ryan Slone (Treasurer) to execute the amendment and restatement of the Plan on behalf of the School to the Voya Retirement Insurance and Annuity Company 403(b) Volume Submitter Plan;

BE IT RESOLVED THAT: the School shall amend and restate the Plan effective January 1, 2010 to the Voya Retirement Insurance and Annuity Company 403(b) Volume Submitter Plan attached hereto as its amended and restated 403(b) plan document.

2018-231

On call of roll, motion carried. Mr. Lewallen, Aye; Mrs. Miller, Aye;  
Mr. Wolf, Aye; Mr. Cox, Aye; Mr. Henry, Aye. 5 Ayes.

Mr. Henry welcomed comments from Superintendent Dr. Andrea Townsend and Treasurer Ryan Slone.

Jodi Morris and Christa Cox (co-presidents of West Carrollton Education Association - WCEA) and Sunshine Maggard and Shelli Ward (co-presidents of West Carrollton Classified Employees Association - WCCEA) were not present for comments.

Mr. Henry welcomed comments from Central Office Staff.

Mr. Henry welcomed public participation.  
*There were no comments.*

Mr. Henry welcomed comments from Board Members.

It was moved by Mrs. Miller, seconded by Mr. Cox, the West Carrollton Board of Education conduct a work session.

2018-232

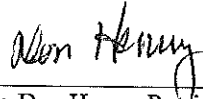
On call of roll, motion carried. Mrs. Miller, Aye; Mr. Wolf, Aye;  
Mr. Cox, Aye; Mr. Henry, Aye; Mr. Lewallen, Aye. 5 Ayes.

Starting at 7:35 p.m., the Board of Education conducted a work session. The five Board members, Dr. Andrea Townsend, and Ryan Slone were present. During the work session, discussion was held on various topics, including the January 2019 reorganization meeting and planning for 2019.

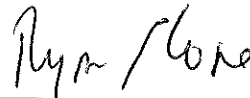
It was moved by Mrs. Miller, seconded by Mr. Cox, the West Carrollton Board of Education adjourn the regular meeting at 8:36 p.m.

2018-233

On call of roll, motion carried. Mr. Wolf, Aye; Mr. Cox, Aye;  
Mr. Henry, Aye; Mr. Lewallen, Aye; Mrs. Miller, Aye. 5 Ayes.



Mr. Don Henry, President



Mr. Ryan Slone, Treasurer